



PHI KAPPA SIGMA

CHAPTER UPDATE

DECEMBER 2008

OVERVIEW

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|---|---|
| I. <u>MEN OF HONOR 2009 (Applications DUE!)</u> | VII. <u>NEW MEMBER PROCESS</u> |
| II. <u>RISK MANAGEMENT POLICY UPDATE</u> | VIII. <u>SOCIAL VIRTUES COMMITTEE</u> |
| III. <u>DELIVERABLES</u> | IX. <u>SCEPTER MENTORSHIP PROGRAM</u> |
| IV. <u>FINANCES</u> | X. <u>NEWS</u> |
| V. <u>GREEKLIFEedu™</u> | XI. <u>EMPLOYMENT OPPORTUNITIES</u> |
| VI. <u>RECRUITMENT PROCESS</u> | |

I. [MOH 2009 \(JANUARY 8th - 11th\)](#)

Men of Honor 2009 is accepting registrations! Spots are limited. **REGISTRATION ENDS DECEMBER 19th!**

- [Men of Honor Participant Form](#)
- [Men of Honor Facilitator Form](#)

II. [RISK MANAGEMENT POLICY UPDATE](#)

Please take the time to review the latest update to the [FIPG Risk Management Policy](#). As you should know, as a member of FIPG, Phi Kappa Sigma adheres to all FIPG policies except where they conflict with ours (eg. BYOB, which we do not allow).

III. [DELIVERABLES](#)

Don't miss any upcoming [Important Dates](#). The following documentation was due by December 1, 2008 to the [International Fraternity](#). Please be aware the most recent versions of these files can also be found on the [Resource Page of the Website](#) (please send all deliverables via email to staff@pks.org).

- A. **New Member Cards and Forms are due within two weeks of bid acceptance ([SEE BELOW](#))**
- B. **Spring 2009 Projected Chapter Roster** – Please be sure that your Chapter's roster is up to date and lists all active members. Your roster should also be updated upon acceptance of your new members.
 - [Roster Template](#)
- C. **Fall 2008 Officer Reports/ Spring 2009 Officer Goals**
 - [Officer Transition Sheet Template](#)
 - [Officer Report Sheet Template](#)
- D. **August/September/October/November 2008 Chapter Meeting Minutes**
 - [Meeting Minutes Template](#)
- E. **August/September/October/November 2008 Financial Statements**
 - [Balance Sheet Template](#)
 - [Income and Expense Template](#)
- F. **Community Service/Philanthropy**
 - [Community Service/Philanthropy Report Template](#)
- G. **Chapter By-Laws**
 - [Sample Chapter By-Laws Template](#)

IV. [FINANCES](#)

- A. [Fee Schedule 2008-2009](#)

V. [GREEK LIFEedu](#)

A big thank you to all our undergraduate Chapters who took the initiative to complete [GreekLifeEdu](#) part 1. We hope that your Chapter found this new initiative from the Social Virtues Committee, designed to educate our undergraduates in alcohol, hazing and sexual assault prevention both educational and effective. An automatic update regarding your Chapter's ability to start the second part of the program should be arriving shortly via email.

- [Phi Kappa Sigma Launches New Undergraduate Educational Initiative with GreekLifeEdu](#)

VI. RECRUITMENT PROCESS

- A. Check out the recruitment brochure being offered by the International Fraternity. Accompanying them are great recruitment posters and poster card fliers (handbills).
 - [Download the Top Ten Order Form](#)
- B. Upgrade the chapter's website today by adding the Top Ten Flash to the homepage.
 - [Download the Top Ten Flash](#)
- C. Need help with educating your members in the proper ways of recruiting?
 - [Phi Kappa Sigma's Foundations Manual](#)
 - [The Foundations Recruitment Cheat Sheet](#)
 - [Extra Recruitment Group Exercises](#)

VII. NEW MEMBER PROCESS

- A. **Proposed additions or modifications** of the 'Pillars New Member Educational Program' need to be submitted to staff@pks.org for approval before you New Member Program can begin.
 - [4 Week New Member Program](#)
 - [6 Week New Member Program](#)
 - [8 Week New Member Program](#)
- B. **New Member cards and fees** (\$62 per new member) are due into the International Headquarters' office within two week's of your new members accepting their bids. If payment and new member cards are not received within this time frame, penalty rates will be applied. (*New Member pins and Skull Sessions books are free of charge if payment is received on time as defined above, though an order must be placed. Shipping/handling not included.*)
 - [Phi Kappa Sigma New Member Form](#)
(This is a NEW form. Please DISCARD ALL OLD forms and replace with this one!)

VIII. SOCIAL VIRTUES COMMITTEE

The 'Social Virtues Committee', as formed by the 94th Grand Chapter this past summer in Atlanta, GA, will focus on the development and implementation of alcohol, hazing, and sexual assault awareness training for our undergraduate members. Committee members will meet monthly via conference call, led by the Grand Pi, to discuss programming that will complement the recent roll-out of GreekLife.edu.

- A. [Apply Now to be on the Social Virtues Committee](#)

IX. SCEPTER MENTORSHIP PROGRAM

The International Fraternity is accepting applications for the new [Scepter Mentorship Program](#). This program pairs undergraduates with alumni to provide mentorship and networking throughout college while continuing to build lifelong relationships between our members.

X. NEWS

- A. [FEA News and Notes for November](#)
- B. A MUST read for all Chapter Officers ... ["Prevention Paradox:...Changing the Culture of High Risk Drinking"](#)
- C. [Gamma Omega Chapter at the University of Southern Maine recognized](#) by the Gorham Maine Police Department
- D. [Fall 2008 Fraternal Property Management Association Newsletter](#)
- E. [Half of Miami of Ohio's Fraternities Go Dry](#)

XI. PHI KAPPA SIGMA EMPLOYMENT OPPORTUNITIES

Thinking about getting a job? Know a brother who just graduated and is looking for a great place to work? Get paid to travel the country, help your fellow brothers, and learn valuable business experience.

Paid Summer Internships are also available.

- [Phi Kappa Sigma Employment Brochure](#)
- [Phi Kappa Sigma Educational Consultant Application](#)

For more information regarding the fraternity, please visit www.pks.org or email us at staff@pks.org

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