



PHI KAPPA SIGMA

CHAPTER UPDATE

MARCH 2011

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DEADLINE APRIL 1ST!

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I. FOUNDATION SCHOLARSHIPS NOW AVAILABLE – SUBMISSION DEADLINE APRIL 1ST!

The Foundation Scholarship Forms are now available online! Scholarships are awarded based on Need and/or Participation Please follow the links below to reach the needed websites. Remember all forms and accompanying documents (like transcripts) must be received by April 1st.

- A. [Foundation Scholarship Instructions](#)
- B. [Foundation Scholarship Form](#)
- C. [Foundation Scholarship Website](#)

II. MITCHELL CHAPTER STANDARDS

The Mitchell Chapter Standards reports for the 2010-2011 Academic year are due to the International Fraternity Headquarters by June 15th, 2010 (at HQ, not postmarked). Hopefully, your Chapter has begun the process of collecting and updating all of the information required to put together the report. If not here are some helpful tips to ensure a strong completion.

- 1) If you haven't yet, make sure to draft a brief letter outlining to your Greek Advisor the various points you are asking him or her to verify.
- 2) Points on MCS can change! Every year minor changes are made to the report, this year a hard copy version of the report is required! Please check MCS directions in the report for more details.
- 3) Go through the report and delegate responsibilities to officers whose oversee the particular points your Chapter is trying to achieve. For example, ask your Tau to put together the information for the Financial Section.
- 4) Draft template letters to go out to Administration, Faculty, Advisors and other clubs/organizations on your campus so you're not constantly writing the same letter multiple times.
- 5) Mitchell Chapter Standards is not a sprint, it's a 5K!!! Make sure if you haven't started yet to get moving now. The two biggest mistakes Chapters make on MCS are 1) waiting until the last minute, and 2) supplying no/poor documentation. Poor performance costs Chapters not only financially but also a chance at awards!
- 6) Pick up the phone or write and email! If your Chapter has any concerns about a point, documentation, you name it; the International Headquarters is more than willing to provide guidance. Chapters that ask questions do better!

III. LIABILITY INSURANCE VERSION 1

Iteration 1of estimates for the 2010-2011 Liability Insurance are currently available. To ensure an accurate estimate for your Chapter, please make sure to update your roster and send it to staff@pks.org, as well as make sure your Chapter is currently engaged in completing all objectives tied to the insurance billing methodology.

- A. [Phi Kappa Sigma Risk Management Website \(Policy and Administrative Documents found here\)](#)
- B. [Liability Insurance Allocations Methodology Estimate v1](#)

IV. 2011-2012 FEE SCHEDULE APPROVED

As a result of a review of the fraternity's current budget and anticipated future needs for the next fiscal year, notice is hereby given by the Executive Committee of the National Board relative to the Fees for the 2011 – 2012 fiscal year (see Constitution & Acts reference below) effective with Fall 2011 invoices. This year we also want to share that the Fraternity is embarking on a significant product development and improvement effort over the next 3 – 5 years. Numerous organizational improvements have been accomplished over the past 5 years and we are very excited to push forward with developing new and improved programs involving Men of Honor, Volunteer, Officer, and Member Training experiences. Be on the lookout for announcements later this year. As such, Chapters should anticipate modest fee increases over the next 3 – 5 years. Please read the attached document which covers the rationale and also provides specific information relative to the 2011 - 2012 Fee Schedule. This will also be available on www.pks.org. Please make note of the specific fee increases noted in the attached for inclusion in your chapter's Fall 2011 budgeting process. Please feel free to direct any questions or comments to the headquarters' office staff@pks.org.

- A. [2011-2012 Fee Schedule](#)

V. GREEKLIFEEDU™ YEAR 2010-2011

Year 3 of GreeklifeEDU training is well under way. Remember, your Fall New Member Class should have completed both parts of the program at this point, and your Spring New Member Class should complete GreeklifeEDU training this semester. please follow the link to the 2010-2011 Academic Year Directions. **ALL New Members are REQUIRED** to “fully complete” the program. If you have any questions as to which members have or have not completed the program please email staff@pks.org.

A. 2010-2011 GreekLifeEDU™ Directions

VI. NEWS AND MEDIA

A. GEICO 2011 Offer – Get a FREE quote and benefit your Fraternity.

VII. PHI KAPPA SIGMA EMPLOYMENT OPPORTUNITIES

Thinking about getting a job already? Know a brother who just graduated and is looking for a great place to work? Get paid to travel the country, help your fellow brothers, and learn valuable business experience.

Paid Summer Internships are also available.

- **[Phi Kappa Sigma Employment Brochure](#)**
- **[Phi Kappa Sigma Educational Consultant Application](#)**