



PHI KAPPA SIGMA

CHAPTER UPDATE

NOVEMBER 2008

OVERVIEW

I. DELIVERABLES

II. FINANCES

III. GREEKLIFEEDU™

IV. RECRUITMENT PROCESS

V. NEW MEMBER PROCESS

VI. Men Of Honor 2009

VII. SOCIAL VIRTUES COMMITTEE

VIII. SCEPTER MENTORSHIP PROGRAM

IX. NEWS

X. EMPLOYMENT OPPORTUNITIES

I. DELIVERABLES

Don't miss any upcoming [Important Dates](#). The following documentation is due by November 1, 2008 to the [International Fraternity](#). Please be aware the most recent versions of these files can also be found on the [Resource Page of the Website](#) (please send all deliverables via email to staff@pks.org).

- A. New Member Cards and Forms are due within two weeks of bid acceptance ([SEE BELOW](#))
- B. Spring 2009 Projected Chapter Roster – Please be sure that your Chapter's roster is up to date and lists all active members. Your roster should also be updated upon acceptance of your new members.
 - [Roster Template](#)
- C. Spring 2008 Officer Reports/ Fall 2008 Officer Goals
 - [Officer Transition Sheet Template](#)
 - [Officer Report Sheet Template](#)
- D. August/September/October 2008 Chapter Meeting Minutes
 - [Meeting Minutes Template](#)
- E. August/September/October 2008 Financial Statements
 - [Balance Sheet Template](#)
 - [Income and Expense Template](#)
- F. Community Service/Philanthropy
 - [Community Service/Philanthropy Report Template](#)
- G. Chapter By-Laws
 - [Sample Chapter By-Laws Template](#)

II. FINANCES

- A. Liability Insurance Payments are due November 1, 2008. Invoices were issued September 15, 2008.
- B. Undergraduate Fee Invoices have been assessed and were distributed October 1st. Payment is due by November 1, 2008.
 - [Fee Schedule 2008-2009](#)

III. GREEK LIFEEDU

A big thank you to all our undergraduate Chapters who took the initiative to complete [GreekLifeEdu](#) part 1. We hope that your Chapter found this new initiative from the Social Virtues Committee, designed to educate our undergraduates in alcohol, hazing and sexual assault prevention both educational and effective. Look for an automatic update in 30 days regarding your Chapter's ability to start the second part of the program.

- [Phi Kappa Sigma Launches New Undergraduate Educational Initiative with GreekLifeEdu](#)

IV. RECRUITMENT PROCESS

- A. Check out the recruitment brochure being offered by the International Fraternity. Accompanying them are great recruitment posters and poster card fliers (handbills).
 - [Download the Top Ten Order Form](#)
- B. Upgrade the chapter's website today by adding the Top Ten Flash to the homepage.
 - [Download the Top Ten Flash](#)
- C. Need help with educating your members in the proper ways of recruiting?
 - [Phi Kappa Sigma's Foundations Manual](#)
 - [The Foundations Recruitment Cheat Sheet](#)
 - [Extra Recruitment Group Exercises](#)

V. NEW MEMBER PROCESS

- A. **Proposed additions or modifications** of the 'Pillars New Member Educational Program' need to be submitted to staff@pks.org for approval before you New Member Program can begin.
- [4 Week New Member Program](#)
 - [6 Week New Member Program](#)
 - [8 Week New Member Program](#)
- B. **New Member cards and fees** (\$62 per new member) are due into the International Headquarters' office within two week's of your new members accepting their bids. If payment and new member cards are not received within this time frame, penalty rates will be applied. (*New Member pins and Skull Sessions books are free of charge if payment is received on time as defined above, though an order must be placed. Shipping/handling not included.*)
- [Phi Kappa Sigma New Member Form](#)
(This is a NEW form. Please DISCARD ALL OLD forms and replace with this one!)

VI. MOH 2009 (JANUARY 8th - 11th)

Men of Honor 2009 is accepting registrations! Spots are limited.

- [Men of Honor Participant Form](#)
- [Men of Honor Facilitator Form](#)

VII. SOCIAL VIRTUES COMMITTEE

The 'Social Virtues Committee', as formed by the 94th Grand Chapter this past summer in Atlanta, GA, will focus on the development and implementation of alcohol, hazing, and sexual assault awareness training for our undergraduate members. Committee members will meet monthly via conference call, led by the Grand Pi, to discuss programming that will complement the recent roll-out of GreekLife.edu.

- A. [Apply Now to be on the Social Virtues Committee](#)

VIII. SCEPTER MENTORSHIP PROGRAM

The International Fraternity is accepting applications for the new [Scepter Mentorship Program](#). This program pairs undergraduates with alumni to provide mentorship and networking throughout college while continuing to build lifelong relationships between our members.

IX. NEWS

- A. [FEA News and Notes for October](#)
- B. [Our Delta Tau Chapter gets PR from Phired Up for taking 17 new members this fall!](#)
- C. The NIC wants our support on their new [Greek policy agenda](#), especially the [GIN and CFC Facebook Application](#)
- D. [Does Your IFC Need Values-Based Training?](#)
- E. [Delta Tau Delta Suspends Chapter Operations at Wabash College](#)

X. PHI KAPPA SIGMA EMPLOYMENT OPPORTUNITIES

Thinking about getting a job? Know a brother who just graduated and is looking for a great place to work? Get paid to travel the country, help your fellow brothers, and learn valuable business experience.

Paid Summer Internships are also available.

- [Phi Kappa Sigma Employment Brochure](#)
- [Phi Kappa Sigma Educational Consultant Application](#)

For more information regarding the fraternity, please visit www.pks.org or email us at staff@pks.org

ΦΚΣ International Headquarters
2 Timber Dr., Chester Springs, Pa 19425
Office: 610.469.3282 Fax: 610.469.3286

