



PHI KAPPA SIGMA

CHAPTER UPDATE

OCT 2010

- I. [MEN OF HONOR 2011 – REGISTRATION OPEN!](#)
- II. [EARN \\$750 FOR HAVING A CHAPTER RETREAT](#)
- III. [DELIVERABLES](#)
- IV. [2010-2011 LIABILITY INSURANCE & FEE SCHEDULE](#)
- V. [NEW PARTNERSHIP WITH BOOKRENTER.COM](#)
- VI. [GREEKLIFEEDU™ YEAR 2010-2011](#)
- VII. [RECRUITMENT](#)
- VIII. [NEW MEMBER PROCESS](#)
- IX. [NEWS AND MEDIA](#)
- X. [EMPLOYMENT OPPORTUNITIES](#)

I. MEN OF HONOR 2011

We are pleased to announce REGISTRATION IS OPEN for Men of Honor 2011, Phi Kappa Sigma's premier Leadership Conference, and our flagship program in its 11th year! Once again the Conference will be held at the Marist Brothers Retreat House in Esopus, NY, January 6th through the 9th, 2011. Like last year, this program is first come, first serve. Make sure to Register today! **REGISTRATION DEADLINE IS NOVEMBER 15th**. All Chapters should be represented and the sooner you register, the more attendees you can send.

- [Men of Honor Website](#)
- [Participant Registration](#)
- [Facilitator Registration](#)

II. EARN \$750 FOR HAVING A CHAPTER RETREAT

Time is running out on this important opportunity! Could your Chapter use \$750? Your Chapter could receive a Risk Management Rebate in that amount if you take the time to conduct a "proper" Chapter Planning Retreat between now and November 1st. Over the past ten years, we have specific evidence that Chapters who conduct a "proper" Chapter Planning Retreat at the beginning of the academic year and then track / follow up on their plan throughout the year perform significantly better in recruitment and other areas of Chapter Operations. A Risk Management Rebate of \$750 will be awarded to Chapters who take the time to conduct a "proper" Chapter Planning Retreat at the beginning of the 2010-2011 academic year (by November 1st). Please find the documents below to help you start this important process.

- [Chapter Planning Retreat Introduction Letter](#)
- [Chapter Planning Retreat Template Instructions](#)
- [Chapter Planning Retreat Template](#)

III. DELIVERABLES

Did your Chapter submit all items needed on the [Back to School Checklist](#)? Also, don't miss any [Important Dates](#) that will occur in the future. The following documentation was due by October 1st, 2010 to the [International Fraternity](#). (We would additionally like to point out a large volume of emails this semester have gone to individual staff members. While this isn't a problem, to expedite a response from a staff member, we'd encourage you to use staff@pks.org as this email address will forward your message to all staff members, ensuring a quick answer. Please be aware the most recent versions of these checklists can also be found on the [Resource Page of the Website](#).)

- A. **Fall 2010 Chapter Roster** – Please be sure that your Chapter's roster is up to date and lists all active members. Your roster should also be updated upon acceptance of your new members.
 - [Roster Template](#)
- B. **Spring 2010 Officer Reports/ Fall 2010 Officer Goals**
 - [Officer Transition Sheet Template](#)
 - [Officer Report Sheet Template](#)
- C. **August/September 2010 Chapter Meeting Minutes**
 - [Meeting Minutes Template](#)
- D. **August/September 2010 Financial Statements**
 - [Balance Sheet Template](#)
 - [Income and Expense Template](#)
- E. **Community Service/Philanthropy**
 - [Community Service/Philanthropy Report Template](#)
- F. **Chapter By-Laws**
 - [Sample Chapter By-Laws Template](#)

IV. 2010 – 2011 LIABILITY INSURANCE & FEE SCHEDULE

- A. The final Liability Insurance Allocation for your Chapter is available through the International Fraternity. Invoices were sent on September 15th, and payment is due by November 1st. If you have yet to receive your Chapter's invoice, please contact staff@pks.org.
- [Liability Insurance Allocations 2010-2011 Final](#)
- B. [Fee Schedule 2010-2011](#)

V. NEW PARTNERSHIP WITH BOOKRENTER.COM

Phi Kappa Sigma is proud to announce our new partnership with Bookrenter.com. Bookrenter.com allows you to **rent your textbooks** at up to 75% less than regular price. Order your books, pay less, and have them shipped to you for free, and when you're done, ship them back free of charge!

- [Bookrenter.com](#)

VI. GREEKLIFEEDU™ YEAR 2010-2011

With the success of last year's program, Phi Kappa Sigma reminds all chapters about Year #3 of Phi Kappa Sigma's Social Virtue Educational Program. Please follow the link to the 2010-2011 Academic Year Directions. **ALL New Members are REQUIRED** to "fully complete" the program.

- A. [2010-2011 GreekLifeEDU™ Directions](#)

VII. RECRUITMENT

Need help with educating your members in the proper ways of recruiting, Phi Kappa Sigma has recently revamped the Foundations Recruitment Manual. Click the link below to view it.

- [NEW Phi Kappa Sigma's Foundations Manual](#)
- [TKE Recruiting Hints – An article from The TEKE \(great recruiting ideas and techniques\)](#)
- [The Foundations Recruitment Cheat Sheet](#)
- [Extra Recruitment Group Exercises](#)

VIII. NEW MEMBER PROCESS

The [Pillars](#) is ready and on www.pks.org/resources.php! The program is required to be implemented as is (no alterations will be accepted.) Our Liability Insurance is advantaged by this policy. Your support is required and sincerely appreciated. **Please contact us with any questions or concerns.**

- A. **New Member cards and fees** (\$70 per new member) are due into the International Headquarters' office within two week's of your new members accepting their bids. If payment and new member cards are not received within this time frame, penalty rates will be applied. *(New Member pins and Skull Sessions books are free of charge if payment is received on time as defined above, though an order must be placed. Shipping/handling not included.)*
- [Phi Kappa Sigma New Member Form](#) - Per our prior announcement, **New Member Registration is now conducted via the WEB. To access the new form, click the link above!**

IX. NEWS AND MEDIA

- A. [FEA News and Note for September](#)
- B. [Future's Quest 2011 registration now open!](#) Please be aware, this program is only for members who have joined your Chapter in the 2010 year. The dates for the conference are December 18-20, 2010 and January 4-6, 2011. If you have any questions, please feel free to contact Headquarters staff.

X. PHI KAPPA SIGMA EMPLOYMENT OPPORTUNITIES

Thinking about getting a job already? Know a brother who just graduated and is looking for a great place to work? Get paid to travel the country, help your fellow brothers, and learn valuable business experience.

Paid Summer Internships are also available.

- [Phi Kappa Sigma Employment Brochure](#)
- [Phi Kappa Sigma Educational Consultant Application](#)

For more information regarding the fraternity, please visit www.pks.org or email us at staff@pks.org

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