



PHI KAPPA SIGMA

INTERNATIONAL FRATERNITY, INC.

DATE: November 15, 2006
TO: Chapter Members & Volunteers
FROM: Eric Conrad, Director of Chapter Services
SUBJECT: November Chapter Update

OVERVIEW

- I. [MEN OF HONOR REGISTRATION](#)
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I. MEN OF HONOR REGISTRATION

- ❶ **Men of Honor**, Phi Kappa Sigma's leadership development program will be held January 4th – 7th, 2007. This program promotes effective leaders within our chapters and the community. The registration deadline for participants is Friday, December 8th, 2006.
 - ☐ [Register Online!](#)
 - ☐ [Men of Honor 2007 Participant Brochure](#)
 - ☐ [Men of Honor 2007 Registration Form](#)
- ❷ **NIC Leadership Opportunities**, Future's Quest is a leadership development program coordinated by the North-American International Conference and is tailored to newly initiated members of Greek Organizations. Registration is due by December 1st, 2006.
 - ☐ [NIC website](#)
 - ☐ [Future's Quest Participation Registration](#)

II. CALL FOR UNDERGRADUATE REPRESENTATION (INTL COMMITTEES)

Be sure that your chapter gets their voice heard by getting either yourself or someone in your chapter to be on one of the International Committees. Apply for the Housing, Communication, Insurance, Expansion, Leadership & Academic Excellence, or the Substance-Free Housing Review Committees. Deadline to apply is December 1st, 2006.

- ☐ [Phi Kappa Sigma International Committee Letter](#)
- ☐ [Phi Kappa Sigma International Committee Application](#)

III. FRATERNITY NEWS

- ❶ **The Alpha Kappa Colony at the University of Alabama** was re-colonized on October 28, 2006. Read about their success!
 - ☐ [Alpha Kappa Colony Press Release](#)
- ❷ **Every University** wants to see their Greek System grow and prosper. Read what Purdue University has set into motion to ensure their Greek System continues being one of the strongest in the nation.
 - ☐ [Purdue University Perspective](#)
- ❸ **University of Pennsylvania's IFC** is taking it upon themselves to implement their own standards program. Read about what is going on at the campus our Alpha Chapter resides at and whose IFC is lead by one of our members!
 - ☐ [University of Pennsylvania's IFC Plan](#)

- ④ **FEA News and Notes Nov 2006** contains news and articles regarding Greeks across the country.
 - ▢ [FEA Nov 2006 Newsletter](#)
- ⑤ **Phi Kappa Sigma's Executive Board Meeting Minutes** from October and November 2006 are available to be downloaded.
 - ▢ [Oct 2006 ΦΚΣ Executive Board Meeting Minutes](#)
 - ▢ [Nov 2006 ΦΚΣ Executive Board Meeting Minutes](#)
- ⑥ **ALERT – Misleading stationary sales!** Be sure your Chapter isn't stuck purchasing unneeded stationary which can cost your chapter an unnecessary bill that could exceed \$5,000!
 - ▢ [Affinity Marketing Consultants SCAM Alert Letter](#)
- ⑦ **Brotherhood** can either save a chapter where its members reap the benefits, or it can fail and witness the demise of its chapter. What kind of brotherhood are you a part of? Read about it all in a poem written by Theta Chi's Chief Executive Officer, David Westol.
 - ▢ [The Wrecking Crew Article](#)

IV. NOVEMBER SUBMISSIONS

The Chapter should have submitted all of their October deliverables by now and should focus on submitting this month's items prior to December 15th, 2006 to the [International Fraternity](#). Also, don't miss any [Important Dates](#) that will occur in the future.

- ① **November Chapter Meeting Minutes**
 - ▢ [Sample Meeting Minutes Template](#)
- ② **November Financial Statements**
 - ▢ [Sample Balance Sheet Report](#)
 - ▢ [Sample Income and Expense Report](#)
- ③ **Initiation Fees for Fall 2006 New Members** (\$225 per man) are due **two weeks prior** to Initiation in order to receive Membership Badges for distribution during the ceremony. If payment is not received two weeks prior to the event, the chapter will be charged the penalty rate of \$280 per man. Please call the International Headquarters to inform us of when your initiation ceremony will be and who will be initiated so we may update our records.
- ④ **Alpha "End of Semester" Chapter Report** is due into the International Headquarters by December 15th, 2006. This report will be used for the chapter's report within the 2007 Maltese Cross.
 - ▢ [2007 Maltese Cross Submission](#)
- ⑤ **Spring 2007 Roster** (Please update with Spring Officers and Fall New Members) See Attachment.
- ⑥ **IRS Form 990 is due to the IRS on December 15th, 2006.** All chapters that bring in an income more than \$25,000 must submit this form. Call HQ if you need your Chapter's IRS Tax ID!
 - ▢ [IRS website](#)

V. PHI KAPPA SIGMA MERCHANDISE

- ① **Phi Kappa Sigma Merchandise** is available for your Chapter's needs. Purchase ritual items your Chapter may need to be replaced. Get the latest recruitment materials needed for the winter and spring semesters.
 - ▢ [Phi Kappa Sigma Price List](#)
 - ▢ [Phi Kappa Sigma Top Ten Order Form](#)
- ② **NEW PRODUCT! – Wall Art Custom Framing** allows you to create a lasting remembrance of your chapter's special event, which is customized for your chapter!
 - ▢ [Wall Art Custom Framing Letter to Phi Kappa Sigma](#)
 - ▢ [Wall Art Custom Framing Website](#)
- ③ **SAVE 10% @ Greekgear.com – Greekgear.com is offering 10% off** everything in the store! Choose from 1000's of licensed gift items. To save 10% off of your merchandise total, enter the word **FLYER** in the coupon field at checkout. Hurry and visit us today.
 - ▢ [Greek Gear Website](#)

VI. PHI KAPPA SIGMA EMPLOYMENT OPPORTUNITIES AVAILABLE

Thinking about getting a job already? Know a brother who just graduated and is looking for great place to work? Get paid to travel the country, help your fellow brothers, and learn valuable business experience.

☰ [Phi Kappa Sigma Employment Brochure](#)

☰ [Phi Kappa Sigma Educational Consultant Application](#)

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